



## **Student Board Advisory Meeting Minutes**

**Date:** Tuesday, December 20th, 2016

**Kaplan Attendees:** Jackie Ward

**Student Attendees:** Margaret “Meg” Kelsic-BS Health & Wellness, Camie Ayash-BS Early Childhood Development, Dana Onadja-BS Nursing, Zachary Holocker-BS Information Technology, Whitney Bess-BS Psychology, Ashley Selfridge-BS Nutrition Science, Frederick Ohlinger-Master Healthcare Administration, Paige Perry-BS Human Services, Patricia “Pat” O’Neil-MA Teaching

**Time:** 7pm CST

### **Brightspace FAQs**

**Jackie Ward**

- In the November meeting, the board asked questions about Brightspace functionality. Jackie reported the following answers:
  - The KU Campus portal will remain the same for the time being.
  - Readings will be marked “complete” when they are downloaded and graded items will be marked “complete” when they are submitted.
  - Students will use Google Chat via their KU Gmail accounts to communicate with professors.

### **Kaplan Radio Update**

**Jackie Ward**

- Jackie shared that Kaplan Radio has been temporarily suspended while a restructuring is taking place. She will hold any recordings until the new Kaplan Radio is running and the professors/department chairs behind the restructuring are interested in continuing to run SAB materials once Kaplan Radio is back online.
- Jackie thanks Pat O’Neil for all the hard work she has put forth to create the monthly SAB announcements.

### **SAB Awareness Project**

**Camie Ayash**

- Camie shared that she is creating a survey to send to board members in order to determine which question would be the most useful to have added to the end of term student survey. She stated that they can further discuss the top ideas in a future meeting.

### **2016 Recap/ 2017 Goals**

**Meg Kelsic**

- Jackie shared a video that Camie created highlighting the SAB’s 2016 achievements and congratulated the board on all of their work.
- Meg asked for 2017 goal ideas.
  - A sampling of that feedback:
    - Dana stated that she would like to see SAB information on her KUCampus and classroom announcements. Meg commented that there is also an issue with the announcements not being posted in a timely manner.

- Camie suggested collaborating with other student organizations to increase visibility. Ashleigh commented that she is receiving a lot of emails from the Google+ Communities and there could be a better way to utilize this tool.
- Jackie suggested that they could create an email template to send professors informing them of the SAB and encouraging them to share with their class. She added that she would like the “interview with the professor” series to continue.

### **Open Forum**

- Jackie shared that Maurice Brown is no longer with Kaplan and Robert Marshall will now be our Student Life Representative.