

## GRADUATE ONLINE AND LEARNING CENTER TUITION AND FEES

Tuition for the MBA, MSA, MSM, MSF, and business and IT certificate programs is \$441.00 per quarter credit hour (with the exception of GB 514/GB 516 and GB 515/GB517, which are \$441.00 and \$59.00 per quarter credit hour, respectively); tuition for the graduate education, MSCJ, MSHSEM, MPH, MSHE, MSED Psych, and graduate and postgraduate arts and sciences certificate programs is \$385.00 per quarter credit hour; tuition for the MSLS, MSN, MPA, MSEP, MSP, and nursing certificate programs is \$368.00 per quarter credit hour; tuition for the MSIT program is \$402.00 per quarter credit hour; and tuition for the MHCA program is \$420.00 per quarter credit hour. Any questions, comments, or concerns regarding the current tuition rate and/or changes to tuition rates are to be directed to Financial Aid. A change in program may not constitute a change in tuition. Spouses of active-duty servicemembers are eligible for a 10 percent reduction on graduate program tuition. Books and other instructional materials are not included. Not all programs are available in all states. Check with an Admissions Advisor.

The following tuition and fee information applies to all students:

- Subject to the Three-Day Cancellation refund provision in the Enrollment Agreement, all students are required to pay a nonrefundable application fee of \$45.00 prior to enrollment. This fee is waived for active-duty and veteran Spouses and dependents (with military benefits), employees of preselected corporations and postsecondary institutions with which Kaplan University has an educational relationship, students who have completed prior coursework at a Kaplan Higher Education Campuses school, and preapproved student groups.
- All students are required to pay a \$100.00 technology fee per term. For the MBA, MSA, MSM, MSIT, MSF, MAT, MSE, MSEIT, MS in Higher Education, and business and IT certificate programs, this fee is prorated to \$50.00 per six-week term.
- Tuition and fees are subject to change after 30 days' advance notice. See the current University Catalog/Addendum for an explanation of the Refund Policy.
- Tuition payments can be made at the following website: [kaplanuniversity.edu](http://kaplanuniversity.edu). Log on to KU Campus and select the "Make Payment" link.
- A \$10.00 fee will be added for all returned checks.
- Tuition is payable in full every term.
- Failure to return library materials to Kaplan University or any of its partner libraries will result in a financial obligation to Kaplan University and may result in postponement of registration for a new term or graduation.
- For returning students a nonrefundable deposit of \$25.00 is required at the time of enrollment. Once the student begins classes, the deposit will be credited to the first term's tuition.
- A fee of \$50.00 is required for each Challenge Exam taken. In addition, a fee of \$25.00 per credit will be charged for the awarding of approved credit to the student's record.
- Students who graduate from the University will receive one free copy of their official transcript. A fee of \$5.00 is charged for each additional copy.
- Master of Business Administration** students will pay one-time fees of \$84.50 as part of GB 500 (\$64.50 for Insights Discovery Profile and \$20.00 for Marketplace Business Simulation) and \$40.00 as part of GB 601 (Marketplace Business Simulation); **Master of Science in Management** students will pay a one-time fee of \$64.50 prior to the start of GM 500 (Insights Discovery Profile). **Nurse practitioner students (specializations and certificates)** will pay a clinical fee of \$200.00 per clinical course in the program and a \$25.00 course fee per course per term while enrolled in nurse practitioner specialization or certificate courses. These fees may be paid using financial aid funds and can be incorporated into the student's monthly payment plan.
- Effective September 19, 2012: Students enrolled in the **School of Public Safety** are required to submit documentation of a criminal background check by week 4 of the first term (the fee is \$49.00 and is the responsibility of the student if he or she passes the background check).
- Students enrolled in the **Master of Science in Higher Education/Student Affairs** must complete a criminal background through Kaplan University's designated provider after completing the first four terms and prior to enrolling in their first specialization courses. The fee is \$54.00 and is the responsibility of the student. Prior to enrollment, **Master of Arts in Teaching – Iowa Certification Track** candidates must complete a criminal background through Kaplan University's designated provider. The fee is \$54.00, is the responsibility of the student, and is required to be paid directly to the provider. Prior to enrollment, Master of Art in Teaching – Iowa Certification Track candidates are required to obtain a transcript analysis showing that the minimum content hours in the teaching endorsement area have been met. Kaplan University's Iowa Supervising Director will assist the candidates in choosing an approved evaluator. Candidates will pay the transcript analysis fee directly to the evaluator, or pay through Kaplan University, depending on the chosen evaluator. The cost for each transcript analysis is \$60.00. Master of Arts in Teaching – Iowa Certification Track students who are approved for a year-long internship will be required to complete and pay for an Iowa Board of Educational Examiners (BoEE) background screening (\$70.00), as well as pay an internship licensing fee application of \$125.00. Master of Arts in Teaching – Iowa Certification Track graduates who are recommended for full licensure will be required to pay the Iowa BoEE a licensing fee application of approximately \$85.00. full licensure will be required to pay the Iowa BoEE a licensing fee application of approximately \$85.00.
- Students enrolled in the **Master of Science Nursing** program are required to submit criminal background checks. Students will be required to submit: (1) by week 4 of the first term (the fee is \$49.00 and is the responsibility of the student if he or she passes the background check); (2) prior to practicum (the fee is \$33.00 and is the responsibility of the student).
- Students enrolled in **School of Nursing certificate programs** are required to submit criminal background checks. Students will be required to submit: (1) by week 4 of the first term (the fee is \$49.00 and is the responsibility of the student if he or she passes the background check); (2) prior to practicum or clinical courses (the fee is \$33.00 and is the responsibility of the student) if the original check expires prior to or during the practicum or clinical courses.
- Prior to enrollment, students enrolled in a graduate program, unless otherwise noted, must submit an unofficial transcript indicating receipt of a bachelor's degree from a college or university accredited by a regional or national accrediting agency recognized by the U.S. Department of Education. By the end of the fifth week of classes, students must provide the University with an official copy of the transcript. If an official transcript is not submitted by the end of the fifth week of classes, the student will be blocked from future classes, and the student's academic credentials will be withheld until such documentation is provided. If, for any reason, the student does not furnish a transcript or the transcript submitted is found to be false or untrue, the student will be subject to immediate dismissal from the University, all credits earned will be invalidated, and the University will take all other appropriate actions. Furthermore, all Title IV financial aid or any state or institutional funding must be refunded to the appropriate source, and the student will be responsible for payment of these funds to the original source or to Kaplan University.
- Students who take courses offered by other programs within the University may be charged a different tuition rate than that for their program of study.
- Cancellation of Enrollment Agreement:** Three-Day Cancellation—An applicant who provides written notice of cancellation within three days (excluding Saturday, Sunday, and federal and state holidays) of signing an enrollment agreement is entitled to a refund of all monies paid.

Effective August 1, 2012



Program	Credit Hours	Expected Number of Terms for a Full-Time Student*	Total Tuition	Total Cost of Completion <sup>†</sup>
Adult-Gerontology Nurse Practitioner Certificate <sup>‡</sup>	55	6	\$20,240.00	\$21,867.00
Family Nurse Practitioner Certificate <sup>‡</sup>	65	7	\$23,920.00	\$25,647.00
Graduate Certificate in Accounting <sup>‡</sup>	16	4	\$7,056.00	\$7,301.00
Graduate Certificate in Addictions <sup>‡</sup>	30	3	\$11,550.00	\$11,895.00
Graduate Certificate in Entrepreneurship for Growth Ventures <sup>‡</sup>	4	1	\$1,000.00	\$1,095.00
Graduate Certificate in Entrepreneurship for New Ventures <sup>‡</sup>	4	1	\$1,000.00	\$1,095.00
Graduate Certificate in Human Resources <sup>‡</sup>	16	4	\$7,056.00	\$7,301.00
Graduate Certificate in Information Security <sup>‡</sup>	16	4	\$7,056.00	\$7,301.00
Graduate Certificate in Instructional Design for Organizations <sup>‡</sup>	21	2	\$8,085.00	\$8,330.00
Graduate Certificate in K-12 Educational Leadership <sup>‡</sup>	17	2	\$6,545.00	\$6,790.00
Graduate Certificate in Literacy and Language Teaching <sup>‡</sup>	17	2	\$6,545.00	\$6,790.00
Graduate Certificate in Mathematics Teaching <sup>‡</sup>	17	2	\$6,545.00	\$6,790.00
Graduate Certificate in Online College Teaching <sup>‡</sup>	20	2	\$7,700.00	\$7,945.00
Graduate Certificate in Project Management <sup>‡</sup>	16	4	\$7,056.00	\$7,301.00
Graduate Certificate in Teaching With Technology <sup>‡</sup>	17	2	\$6,545.00	\$6,790.00
Master of Arts in Teaching <sup>§</sup>	40-54	10-13	\$15,400.00-\$20,790.00	\$15,945.00 – \$21,825.00
Master of Business Administration (no specialization)	60	15	\$26,460.00	\$27,379.50
Master of Business Administration (with specialization)	76	19	\$33,516.00	\$34,635.50
Master of Health Care Administration	52	7	\$21,840.00	\$22,667.00
Master of Public Administration	55	6	\$20,240.00	\$20,885.00
Master of Public Health	60	8	\$23,100.00	\$23,945.00
Master of Science in Accounting	52	13	\$22,932.00	\$23,627.00
Master of Science in Criminal Justice	55	7	\$21,175.00	\$21,920.00
Master of Science in Education	46-54	12-14	\$17,710-\$20,790.00	\$18,455.00-\$21,535.00
Master of Science in Educational Psychology	52	6	\$20,020.00	\$20,665.00
Master of Science in Education in Instructional Technology	50-51 <sup>#</sup>	12-13	\$19,250.00-\$19,635.00	\$19,895.00-\$20,330.00
Master of Science in Environmental Policy	55	6	\$20,240.00	\$20,885.00
Master of Science in Finance	52	13	\$22,932.00	\$23,277.00
Master of Science in Health Education	52	7	\$20,020.00	\$20,765.00
Master of Science in Higher Education	50-71 <sup>#</sup>	13-18	\$19,250.00-\$27,355.00	\$19,945.00 – \$28,280.00
Master of Science in Homeland Security and Emergency Management	55	6	\$21,175.00	\$21,820.00
Master of Science in Information Technology	52-56 <sup>#</sup>	13-14	\$20,904.00-\$22,512.00	\$21,599.00-\$23,257.00
Master of Science in Legal Studies	55	6	\$20,240.00	\$20,885.00
Master of Science in Management	56	14	\$24,696.00	\$25,505.50
Master of Science in Nursing	65-100 <sup>#</sup>	7-10	\$23,920.00-\$36,800.00	\$24,747.00 –\$39,052.00
Master of Science in Psychology	60-65 <sup>#</sup>	6-7	\$22,080.00-\$23,920.00	\$22,725.00-\$24,665.00
Nurse Administrator Graduate Certificate	30	3	\$11,040.00	\$11,385.00
Nurse Educator Graduate Certificate	30	3	\$11,040.00	\$11,385.00
Nurse Informatics Graduate Certificate <sup>‡</sup>	30	3	\$11,040.00	\$11,385.00
Postgraduate Certificate in Applied Behavioral Analysis <sup>‡</sup>	25	3	\$9,625.00	\$9,970.00

\*Full-time status in a graduate program is defined as 8 credit hours per term and in a nonstandard graduate program (MBA/MSA/MSF/MSIT/MSM/MAT/MSE/MSEIT/MSHE) as 4 credit hours per term. MBA, MSA, MSIT, MSF, MSM and all School of Graduate Education programs (with the exception of the Master of Science in Educational Psychology and graduate education certificates) terms are 6 weeks; all other terms are 10 weeks.

<sup>†</sup>Calculation based on the expected number of terms to complete as a full-time student. The final cost varies based on the program of study, the rate at which the student completes the program of study, availability of eligible prior learning credits, prerequisites required, and the fees set forth in this document.

<sup>‡</sup>Not eligible for Title IV federal financial aid.

<sup>§</sup>The Iowa certification track is 54 quarter credit hours; the noncertification track is 40 quarter credit hours.

<sup>#</sup>The number of credits and terms varies depending on choice of thesis/non-thesis track and/or specialization.

## UNDERGRADUATE ONLINE AND LEARNING CENTER TUITION AND FEES

Tuition for Kaplan University undergraduate online programs is \$371.00 (\$315.00 for Bachelor of Science in Nursing; \$305.00 for undergraduate business and information technology students enrolled between September 17, 2011, and April 11, 2012) per quarter credit hour. Books and course materials are included in the price of tuition for all undergraduate programs. Not all courses require textbooks; some use electronic instructional materials. Any questions, comments, or concerns regarding the current tuition rate and/or changes to tuition rates are to be directed to Financial Aid. A change in program may not constitute a change in tuition. Military students should refer to the Active-Duty Military Personnel and Military Veterans tuition and fees documents. Spouses of active-duty servicemembers are eligible for a 10 percent tuition reduction on undergraduate programs. Kaplan University is a participant in the Yellow Ribbon provision for eligible servicemembers. Spouses and dependents of eligible servicemembers who receive a transfer of benefits under the Post-9/11 GI Bill chapter 33 may be entitled to the Yellow Ribbon provision. These reductions may not be used in conjunction with scholarships or other reductions.

Not all programs are available in all states. Check with an Admissions Advisor.

The following tuition and fee information applies to all students:

- Subject to the Three-Day Cancellation refund provision in the Enrollment Agreement, all students are required to pay a nonrefundable application fee of \$45.00 prior to enrollment. This fee is waived for spouses and dependents (with military benefits) of military servicemembers (active duty and veteran), employees of preselected corporations and postsecondary institutions with which Kaplan University has an educational relationship, students who have completed prior coursework at a Kaplan Higher Education Campuses school, and preapproved student groups.
- For returning students a nonrefundable deposit of \$25.00 is required at the time of re-enrollment. Once the student begins classes, the deposit will be credited to the first term's tuition.
- All students are required to pay a \$100.00 technology fee per term.
- Tuition and fees are subject to change after 30 days' advance notice. See the current University Catalog/Addendum for an explanation of the Refund Policy.
- Tuition payments can be made at the following website: [kaplanuniversity.edu](http://kaplanuniversity.edu). Log on to KU Campus and select the "Make Payment" link.
- A \$10.00 fee will be added for all returned checks.
- Tuition is payable in full every term.
- Failure to return library materials to Kaplan University or any of its partner libraries will result in a financial obligation to Kaplan University and may result in postponement of registration for a new term or graduation.
- Instructional materials must be returned unused within 14 days from the date the student notifies the University of cancellation of enrollment. The student will be responsible for payment of any bill received for instructional materials not returned.
- Upon enrollment, students must attest to high school graduation or equivalent. The University may require students to present actual proof of graduation or its equivalent as part of its verification process. If Kaplan University is required to obtain this proof of graduation on the student's behalf, there will be a \$10.00 fee charged to the student's account.
- Advanced start and postbaccalaureate program enrollees: Students must furnish an official transcript indicating receipt of a comparable associate's degree or bachelor's degree (advanced start programs) or bachelor's degree (postbaccalaureate programs) from a college or university accredited by a regional or national accrediting agency recognized by the U.S. Department of Education by the end of the fifth week of classes. If this document is not submitted by the end of the fifth week of classes, the student will be blocked from future classes until such documentation is provided. If, for any reason, the transcript submitted is found to be false or untrue, the student will be subject to immediate dismissal from the University, all credits earned will be invalidated, and the University will take all other appropriate actions. Furthermore, all Title IV financial aid or any state or institutional funding must be refunded to the appropriate source, and the student will be responsible for payment of these funds to the original source or to Kaplan University.
- Students enrolled in **EL 203** will pay a \$1,500.00 course fee. This fee will be refunded as follows: 100% if students withdraw from the course during add/drop week; 50% if students withdraw from the course after add/drop week, withdraw from Kaplan University before completing the course, fail the course, or do not submit a portfolio after completion of the course. Students who pass the course but do not submit a portfolio must contact their Assessment Specialist to request a refund. Students who submit a portfolio are not eligible for a refund.
- A fee of \$50.00 is required for each Challenge Exam taken. In addition, a fee of \$25.00 per credit will be charged for the awarding of approved credit to the student's record.
- Students who graduate from the University will receive one free copy of their official transcript. A fee of \$5.00 is charged for each additional copy.
- Students outside the United States or U.S. Territories will be responsible for the cost and the shipment of instructional materials including returns and payment of customs duties or fees.
- Students enrolled in the **health sciences associate's degree programs** are required to pay a one-time program fee. This fee may be paid using financial aid funds and can be incorporated into the student's monthly payment plan. This fee is refundable if the student withdraws or changes programs within the first two terms. Upon starting the third term of the program, the fee becomes nonrefundable. The fee per program is as follows:
  - Associate of Applied Science in Health Information Technology, \$300.00
  - Associate of Applied Science in Medical Assisting, \$900.00
  - Associate of Applied Science in Medical Office Management, \$300.00
  - Associate of Applied Science in Medical Transcription, \$300.00.
- Associate of Science in Nursing** students may pay a clinical fee of \$300.00 per clinical course in the program. There are eight clinical courses in the program. Associate of Science in Nursing students are required to complete a criminal background check and submit the results by week 4 of the first term (the fee is \$112.00 and is the responsibility of the student if he or she passes the background check).
- Students enrolled in the **Bachelor of Science Nursing** or a **School of Health Sciences** program that requires criminal background checks will be required to submit: (1) by week 4 of the first term (the fee is \$49.00 and is the responsibility of the student if he or she passes the background check); (2) prior to practicum (nursing) or during clinical orientation (health sciences) (the fee is \$33.00 and is the responsibility of the student).
- Effective September 19, 2012: Students enrolled in the **School of Public Safety** are required to submit documentation of a criminal background check by week 4 of the first term (the fee is \$49.00 and is the responsibility of the student if he or she passes the background check).
- Cancellation of Enrollment Agreement:** Three-Day Cancellation—An applicant who provides written notice of cancellation within three days (excluding Saturday, Sunday, and federal and state holidays) of signing an enrollment agreement is entitled to a refund of all monies paid.

Effective: August 1, 2012



Program	Credit Hours	Expected Number of Terms for a Full-Time Student	Total Tuition	Total Cost of Completion*
Bachelor of Science	180	15	\$66,780.00	\$68,325.00 – \$68,707.00
Bachelor of Science in Health Information Management	90 <sup>†</sup>	8	\$33,390.00	\$34,235.00 – \$34,137.00
Bachelor of Science in Nursing	90 minimum <sup>‡</sup>	8	\$28,350.00	\$29,277.00
Advanced Start Bachelor of Science Option (must have AA/AS/AAS degree)	90 + prerequisites	8	\$33,390.00 <sup>§</sup>	\$34,235.00 – \$34,617.00 <sup>§</sup>
Applied Behavioral Analysis Postbaccalaureate Certificate	30	3	\$11,130.00	\$11,475.00
Associate of Science	90	8	\$33,390.00	\$34,235.00 – \$34,317.00
Associate of Science in Nursing	98–110 <sup>#</sup>	8–9	\$36,358.00 – \$40,810.00	\$39,715.00 – \$44,267.00
Associate of Applied Science	90	8	\$33,390.00	\$34,235.00 – \$34,617.00
Associate of Applied Science in Health Information Technology	92	8	\$34,132.00	\$35,277.00 – \$35,359.00
Associate of Applied Science in Medical Assisting	92	8	\$34,132.00	\$35,877.00 – \$35,959.00
Associate of Applied Science in Medical Office Management	91	8	\$33,761.00	\$34,906.00 – \$34,988.00
Cisco Networks Postbaccalaureate Certificate	27	3	\$10,017.00	\$10,362.00
Computer Forensics Postbaccalaureate Certificate	28	3	\$10,388.00	\$10,733.00
Corrections Certificate	36	3	\$13,356.00	\$13,701.00
Crime Scene Technician Certificate	44	4	\$16,324.00	\$16,769.00
Human Resources Postbaccalaureate Certificate	30	3	\$11,130.00	\$11,475.00
Information Security Postbaccalaureate Certificate	21	2	\$7,791.00	\$8,036.00
Internet Web Design Postbaccalaureate Certificate	26	3	\$9,646.00	\$9,991.00
Legal Secretary Certificate	31	3	\$11,501.00	\$11,846.00
Linux System Administration Postbaccalaureate Certificate	21	2	\$7,791.00	\$8,036.00
Management and Supervision Certificate in Criminal Justice	36	3	\$13,356.00	\$13,701.00
Microsoft Operating Systems Postbaccalaureate Certificate	26	3	\$9,646.00	\$9,991.00
National Security Administration Postbaccalaureate Certificate	18	2	\$6,678.00	\$6,923.00
Oracle Database Administration Postbaccalaureate Certificate	23	2	\$8,533.00	\$8,778.00
Pathway to Paralegal Postbaccalaureate Certificate	36-37	3	\$13,356.00-13,727.00	\$13,701.00 – \$14,072.00
Private Security Certificate	53	5	\$19,663.00	\$20,208.00

\*Calculation based on the expected number of terms to complete as a full-time student. The final cost varies based on the program of study, the rate at which the student completes the program of study, availability of eligible prior learning credits, prerequisites required, and the fees set forth in this document.

<sup>†</sup>Bachelor's completion program requiring 180 total credit hours. Upon evaluation of the student's official associate's degree or diploma transcript, the University will determine whether prerequisites or additional courses must be completed. Tuition does not include prerequisites.

<sup>‡</sup>Bachelor's completion program requiring 180-185 total credit hours depending on whether students choose to go on to the Master of Science in Nursing program and if they already possess a non-nursing bachelor's degree. Upon evaluation of the student's official associate's degree or diploma transcript, the University will determine whether prerequisites or additional courses must be completed. Tuition does not include prerequisites. Students will be charged undergraduate tuition for graduate-level courses required to complete the program.

<sup>§</sup>Upon evaluation of the student's official associate's degree transcript, the University will determine whether prerequisites to the advanced start option must be completed. Tuition does not include prerequisites.

<sup>#</sup>The number of credits varies depending on individual state education requirements.

## UNDERGRADUATE ONLINE AND LEARNING CENTER

### TUITION AND FEES—ACTIVE-DUTY MILITARY PERSONNEL

For active-duty military personnel, tuition for Kaplan University online undergraduate degree and certificate programs is \$165.00 per quarter credit hour. Books and instructional materials are provided at no additional cost for all undergraduate programs. Not all courses require textbooks; some use electronic instructional materials. Active military includes members of the Reserve or National Guard on drill status. Any questions, comments, or concerns regarding the current tuition rate and/or changes to tuition rates are to be directed to Financial Aid. A change in program may not constitute a change in tuition.

Not all programs are available in all states. Check with an Admissions Advisor.

The following tuition and fee information applies to all students:

- Active-duty military personnel are not eligible for Kaplan University scholarships, tuition vouchers, or discounts.
- Tuition and fees are subject to change after 30 days' advance notice. See the current University Catalog/Addendum for an explanation of the Refund Policy.
- Tuition payments can be made at the following website: [www.kaplanuniversity.edu](http://www.kaplanuniversity.edu). Log on to KU Campus and select the "Make Payment" link.
- A \$10.00 fee will be added for all returned checks.
- Tuition is payable in full every term.
- Failure to return library materials to Kaplan University or any of its partner libraries will result in a financial obligation to Kaplan University and may result in postponement of registration for a new term or graduation.
- Instructional materials must be returned unused within 14 days from the date the student notifies the University of cancellation of enrollment. The student will be responsible for payment of any bill received for instructional materials not returned.
- Upon enrollment, students must attest to high school graduation or equivalent. The University may require students to present actual proof of graduation or its equivalent as part of its verification process. If Kaplan University is required to obtain this proof of graduation on the student's behalf, there will be a \$10.00 fee charged to the student's account.
- Advanced start and postbaccalaureate program enrollees: Students must furnish an official transcript indicating receipt of a comparable associate's degree or bachelor's degree (advanced start programs) or bachelor's degree (postbaccalaureate programs) from a college or university accredited by a regional or national accrediting agency recognized by the U.S. Department of Education by the end of the fifth week of classes. If this document is not submitted by the end of the fifth week of classes, the student will be blocked from future classes until such documentation is provided. If, for any reason, the transcript submitted is found to be false or untrue, the student will be subject to immediate dismissal from the University, all credits earned will be invalidated, and the University will take all other appropriate actions. Furthermore, all Title IV financial aid or any state or institutional funding must be refunded to the appropriate source, and the student will be responsible for payment of these funds to the original source or to Kaplan University.
- Students enrolled in **EL 203** will pay a \$1,500.00 course fee. This fee will be refunded as follows: 100% if students withdraw from the course during add/drop week; 50% if students withdraw from the course after add/drop week, withdraw from Kaplan University before completing the course, fail the course, or do not submit a portfolio after completion of the course. Students who pass the course but do not submit a portfolio must contact their Assessment Specialist to request a refund. Students who submit a portfolio are not eligible for a refund.
- A fee of \$50.00 is required for each Challenge Exam taken. In addition, a fee of \$25.00 per credit will be charged for the awarding of approved credit to the student's record.
- Students who graduate from the University will receive one free copy of their official transcript. A fee of \$5.00 is charged for each additional copy.
- Students outside the United States or U.S. Territories will be responsible for the cost and the shipment of instructional materials including returns and payment of customs duties or fees.
- Students enrolled in the **health sciences associate's degree programs** are required to pay a one-time program fee. This fee may be paid using financial aid funds and can be incorporated into the student's monthly payment plan. This fee is refundable if the student withdraws or changes programs within the first two terms. Upon starting the third term of the program, the fee becomes nonrefundable. The fee per program is as follows:
  - Associate of Applied Science in Health Information Technology: \$300.00
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  - Associate of Applied Science in Medical Office Management: \$300.00
  - Associate of Applied Science in Medical Transcription: \$300.00.
- Associate of Science in Nursing** students may pay a clinical fee of \$300.00 per clinical course in the program. There are eight clinical courses in the program. Associate of Science in Nursing students are required to complete a criminal background check and submit the results by week 4 of the first term (the fee is \$112.00 and is the responsibility of the student if he or she passes the background check).
- Students enrolled in the **Bachelor of Science Nursing** or a **School of Health Sciences** program that requires criminal background checks will be required to submit: (1) by week 4 of the first term (the fee is \$49.00 and is the responsibility of the student if he or she passes the background check); (2) prior to practicum (nursing) or during clinical orientation (health sciences) (the fee is \$33.00 and is the responsibility of the student).
- Effective September 19, 2012: Students enrolled in the **School of Public Safety** are required to submit documentation of a criminal background check by week 4 of the first term (the fee is \$49.00 and is the responsibility of the student if he or she passes the background check).
- Cancellation of Enrollment Agreement:** Three-Day Cancellation—An applicant who provides written notice of cancellation within three days (excluding Saturday, Sunday, and federal and state holidays) of signing an enrollment agreement is entitled to a refund of all monies paid.

Effective: August 1, 2012



Program	Credit Hours	Expected Number of Terms for a Full-Time Student	Total Tuition	Total Cost of Completion*
Bachelor of Science	180	15	\$29,700.00	\$29,700.00 – \$30,082.00
Bachelor of Science in Health Information Management	90 <sup>†</sup>	8	\$14,850.00	\$14,850.00 – \$14,932.00
Bachelor of Science in Nursing	90 minimum <sup>†</sup>	8	\$14,850.00	\$14,932.00
Advanced Start Bachelor of Science Option (must have AA/AS/AAS degree)	90 + prerequisites	8	\$14,850.00 <sup>§</sup>	\$14,850.00 – \$15,232.00 <sup>§</sup>
Applied Behavioral Analysis Postbaccalaureate Certificate	30	3	\$4,950.00	\$4,950.00
Associate of Science	90	8	\$14,850.00	\$14,850.00 – \$14,932.00
Associate of Science in Nursing	98–110 <sup>#</sup>	8–9	\$16,170.00 – \$18,150.00	\$18,682.00 – \$20,662.00
Associate of Applied Science	90	8	\$14,850.00	\$14,850.00 – \$15,232.00
Associate of Applied Science in Health Information Technology	92	8	\$15,180.00	\$15,480.00 – \$15,562.00
Associate of Applied Science in Medical Assisting	92	8	\$15,180.00	\$16,080.00 – \$16,162.00
Associate of Applied Science in Medical Office Management	91	8	\$15,015.00	\$15,315.00 – \$15,397.00
Certificate in Marketing and Human Behavior**	28	3	\$4,620.00	\$4,620.00
Cisco Networks Postbaccalaureate Certificate	27	3	\$4,455.00	\$4,455.00
Computer Forensics Postbaccalaureate Certificate	28	3	\$4,620.00	\$4,620.00
Corrections Certificate	36	3	\$5,940.00	\$5,940.00
Crime Scene Technician Certificate	44	4	\$7,260.00	\$7,260.00
Human Resources Postbaccalaureate Certificate	30	3	\$4,950.00	\$4,950.00
Information Security Postbaccalaureate Certificate	21	2	\$3,465.00	\$3,465.00
Internet Web Design Postbaccalaureate Certificate	26	3	\$4,290.00	\$4,290.00
Legal Secretary Certificate	31	3	\$5,115.00	\$5,115.00
Linux System Administration Postbaccalaureate Certificate	21	2	\$3,465.00	\$3,465.00
Management and Supervision Certificate in Criminal Justice	36	3	\$5,940.00	\$5,940.00
Microsoft Operating Systems Postbaccalaureate Certificate	26	3	\$4,290.00	\$4,290.00
National Security Administration Postbaccalaureate Certificate	18	2	\$2,970.00	\$2,970.00
Oracle Database Administration Postbaccalaureate Certificate	23	2	\$3,795.00	\$3,795.00
Pathway to Paralegal Postbaccalaureate Certificate	36-37	3	\$5,940.00-\$6,105.00	\$5,940.00-\$6,105.00
Private Security Certificate	53	5	\$8,745.00	\$8,745.00

\*Calculation based on the expected number of terms to complete as a full-time student. The final cost varies based on the program of study, the rate at which the student completes the program of study, availability of eligible prior learning credits, prerequisites required, and the fees set forth in this document.

<sup>†</sup>Bachelor's completion program requiring 180 total credit hours. Upon evaluation of the student's official associate's degree or diploma transcript, the University will determine whether prerequisites or additional courses must be completed. Tuition does not include prerequisites.

<sup>‡</sup>Bachelor's completion program requiring 180-185 total credit hours depending on whether students choose to go on to the Master of Science in Nursing program and if they already possess a non-nursing bachelor's degree. Upon evaluation of the student's official associate's degree or diploma transcript, the University will determine whether prerequisites or additional courses must be completed. Tuition does not include prerequisites. Students will be charged undergraduate tuition for graduate-level courses required to complete the program.

<sup>§</sup>Upon evaluation of the student's official associate's degree transcript, the University will determine whether prerequisites to the advanced start option must be completed. Tuition does not include prerequisites.

<sup>#</sup>The number of credits varies depending on individual state education requirements.

\*\*Enrollment is limited. Contact an Admissions Advisor.

Effective: August 1, 2012

## GRADUATE ONLINE AND LEARNING CENTER TUITION AND FEES— ACTIVE-DUTY MILITARY PERSONNEL

Tuition for the MBA, MSA, MSM, MSF, and business and IT certificate programs is \$441.00 per quarter credit hour (with the exception of GB 514/GB 516 and GB 515/GB517, which are \$441.00 and \$59.00 per quarter credit hour, respectively); tuition for the graduate education, MSCJ, MSHSEM, MPH, MSHE, MEd Psych, and graduate and postgraduate arts and sciences certificate programs is \$385.00 per quarter credit hour; tuition for the MSLS, MSN, MPA, MSEP, MSP, and nursing certificate programs is \$368.00 per quarter credit hour; tuition for the MSIT program is \$402.00 per quarter credit hour; and tuition for the MHCA program is \$420.00 per quarter credit hour. Active-duty servicemembers will receive the following tuition reductions per quarter credit hour: MBA, MSA, MSM, MSF, and business and IT certificate programs—\$84.00; graduate education, MSCJ, MSHSEM, MPH, and MSHE programs—\$87.50; MSLS, MSN, MPA, MSEP, MSP, and nursing certificate programs—\$70.50; MSIT program—\$91.75; and MHCA program—\$63.00. Military veterans will receive the following tuition reductions per quarter credit hour: MBA, MSA, MSM, MSF, and business and IT certificate programs—\$71.00; graduate education, MSCJ, MSHSEM, MPH, MSHE, MEd Psych, and graduate and postgraduate arts and sciences certificate programs—\$62.50; Kaplan University is also participating in the Yellow Ribbon program, which may provide additional VA funding up to the reduced tuition amounts provided by the University. Active military includes members of the Reserve or National Guard on drill status. Any questions, comments, or concerns regarding the current tuition rate and/or changes to tuition rates are to be directed to Financial Aid. A change in program may not constitute a change in tuition. Spouses of active-duty servicemembers are eligible for a 10 percent reduction on graduate program tuition. Books and other instructional materials are not included. Not all programs are available in all states. Check with an Admissions Advisor.

The following tuition and fee information applies to all students:

- Active-duty military personnel and military veterans are not eligible for Kaplan University scholarships, tuition vouchers, or additional discounts.
- All students are required to pay a \$100.00 technology fee per term. For the MBA, MSA, MSM, MSIT, MSF, MAT, MSE, MSEIT, MS in Higher Education, and business and IT certificate programs, this fee is prorated to \$50.00 per six-week term.
- Tuition and fees are subject to change after 30 days' advance notice. See the current University Catalog/Addendum for an explanation of the Refund Policy.
- Tuition payments can be made at the following website: [kaplanuniversity.edu](http://kaplanuniversity.edu). Log on to KU Campus and select the "Make Payment" link.
- A \$10.00 fee will be added for all returned checks.
- Tuition is payable in full every term.
- Failure to return library materials to Kaplan University or any of its partner libraries will result in a financial obligation to Kaplan University and may result in postponement of registration for a new term or graduation.
- For returning students a nonrefundable deposit of \$25.00 is required at the time of enrollment. Once the student begins classes, the deposit will be credited to the first term's tuition.
- A fee of \$50.00 is required for each Challenge Exam taken. In addition, a fee of \$25.00 per credit will be charged for the awarding of approved credit to the student's record.
- Students who graduate from the University will receive one free copy of their official transcript. A fee of \$5.00 is charged for each additional copy.
- Master of Business Administration** students will pay one-time fees of \$84.50 as part of GB 500 (\$64.50 for Insights Discovery Profile and \$20.00 for Marketplace Business Simulation) and \$40.00 as part of GB 601 (Marketplace Business Simulation); **Master of Science in Management** students will pay a one-time fee of \$64.50 prior to the start of GM 500 (Insights Discovery Profile). **Nurse practitioner students (specializations and certificates)** will pay a clinical fee of \$200.00 per clinical course in the program and a \$25.00 course fee per course per term while enrolled in nurse practitioner specialization or certificate courses. These fees may be paid using financial aid funds and can be incorporated into the student's monthly payment plan.
- Effective September 19, 2012: Students enrolled in the **School of Public Safety** are required to submit documentation of a criminal background check by week 4 of the first term (the fee is \$49.00 and is the responsibility of the student if he or she passes the background check).
- Students enrolled in the **Master of Science in Higher Education/Student Affairs** must complete a criminal background through Kaplan University's designated provider after completing the first four terms and prior to enrolling in their first specialization courses. The fee is \$54.00 and is the responsibility of the student. Prior to enrollment, **Master of Arts in Teaching – Iowa Certification Track** candidates must complete a criminal background through Kaplan University's designated provider. The fee is \$54.00, is the responsibility of the student, and is required to be paid directly to the provider. Prior to enrollment, Master of Art in Teaching – Iowa Certification Track candidates are required to obtain a transcript analysis showing that the minimum content hours in the teaching endorsement area have been met. Kaplan University's Iowa Supervising Director will assist the candidates in choosing an approved evaluator. Candidates will pay the transcript analysis fee directly to the evaluator, or pay through Kaplan University, depending on the chosen evaluator. The cost for each transcript analysis is \$60.00. Master of Arts in Teaching – Iowa Certification Track students who are approved for a year-long internship will be required to complete and pay for an Iowa Board of Educational Examiners (BoEE) background screening (\$70.00), as well as pay an internship licensing fee application of \$125.00. Master of Arts in Teaching – Iowa Certification Track graduates who are recommended for full licensure will be required to pay the Iowa BoEE a licensing fee application of approximately \$85.00.
- Students enrolled in the **Master of Science Nursing** program are required to submit criminal background checks. Students will be required to submit: (1) by week 4 of the first term (the fee is \$49.00 and is the responsibility of the student if he or she passes the background check); (2) prior to practicum (the fee is \$33.00 and is the responsibility of the student).
- Students enrolled in **School of Nursing certificate programs** are required to submit criminal background checks. Students will be required to submit: (1) by week 4 of the first term (the fee is \$49.00 and is the responsibility of the student if he or she passes the background check); (2) prior to practicum or clinical courses (the fee is \$33.00 and is the responsibility of the student) if the original check expires prior to or during the practicum or clinical courses
- Prior to enrollment, students enrolled in a graduate program, unless otherwise noted, must submit an unofficial transcript indicating receipt of a bachelor's degree from a college or university accredited by a regional or national accrediting agency recognized by the U.S. Department of Education. By the end of the fifth week of classes, students must provide the University with an official copy of the transcript. If an official transcript is not submitted by the end of the fifth week of classes, the student will be blocked from future classes, and the student's academic credentials will be withheld until such documentation is provided. If, for any reason, the student does not furnish a transcript or the transcript submitted is found to be false or untrue, the student will be subject to immediate dismissal from the University, all credits earned will be invalidated, and the University will take all other appropriate actions. Furthermore, all Title IV financial aid or any state or institutional funding must be refunded to the appropriate source, and the student will be responsible for payment of these funds to the original source or to Kaplan University.
- Students who take courses offered by other programs within the University may be charged a different tuition rate than that for their program of study.
- Cancellation of Enrollment Agreement:** Three-Day Cancellation—An applicant who provides written notice of cancellation within three days (excluding Saturday, Sunday, and federal and state holidays) of signing an enrollment agreement is entitled to a refund of all monies paid.

Effective August 1, 2012



Program	Credit Hours	Expected Number of Terms for a Full-Time Student*	Total Tuition	Total Cost of Completion <sup>†</sup>
Adult–Gerontology Nurse Practitioner Certificate <sup>‡</sup>	55	6	\$16,362.50	\$17,989.50
Family Nurse Practitioner Certificate <sup>‡</sup>	65	7	\$19,337.50	\$21,064.50
Graduate Certificate in Accounting	16	4	\$5,712.00	\$5,957.00
Graduate Certificate in Addictions	30	3	\$8,925.00	\$9,270.00
Graduate Certificate in Entrepreneurship for Growth Ventures	4	1	\$1,000.00	\$1,095.00
Graduate Certificate in Entrepreneurship for New Ventures	4	1	\$1,000.00	\$1,095.00
Graduate Certificate in Human Resources	16	4	\$5,712.00	\$5,957.00
Graduate Certificate in Information Security	16	4	\$5,712.00	\$5,957.00
Graduate Certificate in Instructional Design for Organizations	21	2	\$6,247.50	\$6,492.50
Graduate Certificate in K-12 Educational Leadership	17	2	\$5,057.50	\$5,302.50
Graduate Certificate in Literacy and Language Teaching	17	2	\$5,057.50	\$5,302.50
Graduate Certificate in Mathematics Teaching	17	2	\$5,057.50	\$5,302.50
Graduate Certificate in Online College Teaching	20	2	\$5,950.00	\$6,195.00
Graduate Certificate in Project Management	16	4	\$5,712.00	\$5,957.00
Graduate Certificate in Teaching With Technology	17	2	\$5,057.50	\$5,302.50
Master of Arts in Teaching <sup>§</sup>	40-54	10–13	\$11,900.00–\$16,065.00	\$12,445.00 – \$17,100.00
Master of Business Administration (no specialization)	60	15	\$21,420.00	\$22,339.50
Master of Business Administration (with specialization)	76	19	\$27,132.00	\$28,251.50
Master of Health Care Administration	52	7	\$18,564.00	\$19,391.00
Master of Public Administration	55	6	\$16,362.50	\$17,007.50
Master of Public Health	60	8	\$17,850.00	\$18,695.00
Master of Science in Accounting	52	13	\$18,564.00	\$19,259.00
Master of Science in Criminal Justice	55	7	\$16,362.50	\$17,107.50
Master of Science in Education	46-54	12-14	\$13,685 – \$16,065.00	\$14,430.00 – \$16,810.00
Master of Science in Educational Psychology	52	6	\$15,470.00	\$16,115.00
Master of Science in Education in Instructional Technology	50-51 <sup>#</sup>	12-13	\$14,875.00 – \$15,172.50	\$15,520.00 – \$15,867.50
Master of Science in Environmental Policy	55	6	\$16,362.50	\$17,007.50
Master of Science in Finance	52	13	\$18,564.00	\$18,909.00
Master of Science in Health Education	52	7	\$15,470.00	\$16,215.00
Master of Science in Higher Education	50–70 <sup>#</sup>	13-18	\$19,250.00 – \$26,950.00	\$19,945.00 – \$27,875.00
Master of Science in Homeland Security and Emergency Management	55	6	\$16,362.50	\$17,007.50
Master of Science in Information Technology	52–56 <sup>#</sup>	13-14	\$16,133.00 – \$17,374.00	\$16,828.00 – \$18,119.00
Master of Science in Legal Studies	55	6	\$16,362.50	\$17,007.50
Master of Science in Management	56	14	\$19,992.00	\$20,801.50
Master of Science in Nursing	65–100 <sup>#</sup>	7-10	\$19,337.50 – \$29,750.00	\$20,164.50 – \$32,002.00
Master of Science in Psychology	60–65 <sup>#</sup>	6-7	\$17,850.00 – \$19,337.00	\$18,495.00 – \$20,082.00
Nurse Administrator Graduate Certificate	30	4	\$8,925.00	\$9,270.00
Nurse Educator Graduate Certificate	30	4	\$8,925.00	\$9,270.00
Nurse Informatics Graduate Certificate <sup>‡</sup>	30	4	\$8,925.00	\$9,270.00
Postgraduate Certificate in Applied Behavioral Analysis	25	3	\$7,437.50	\$7,782.50

\*Full-time status in a graduate program is defined as 8 credit hours per term and in a nonstandard graduate program (MBA/MSA/MSF/MSIT/MSM/MAT/MSE/MSEIT/MSHE) as 4 credit hours per term. MBA, MSA, MSIT, MSF, MSM and all School of Graduate Education programs (with the exception of the Master of Science in Educational Psychology and graduate education certificates) terms are 6 weeks; all other terms are 10 weeks.

<sup>†</sup>Calculation based on the expected number of terms to complete as a full-time student. The final cost varies based on the program of study, the rate at which the student completes the program of study, availability of eligible prior learning credits, prerequisites required, and the fees set forth in this document.

<sup>‡</sup>Not eligible for Title IV federal financial aid.

<sup>§</sup>The lowa certification track is 54 quarter credit hours; the noncertification track is 40 quarter credit hours.

<sup>#</sup>The number of credits and terms varies depending on choice of thesis/non-thesis track and/or specialization.



## UNDERGRADUATE ONLINE AND LEARNING CENTER TUITION AND FEES—MILITARY VETERANS

For military veterans, tuition for Kaplan University online undergraduate degree and certificate programs is \$230.00 per quarter credit hour. Books and instructional materials are provided at no additional cost for all undergraduate programs. Not all courses require textbooks; some use electronic instructional materials. Any questions, comments, or concerns regarding the current tuition rate and/or changes to tuition rates are to be directed to Financial Aid. A change in program may not constitute a change in tuition.

Not all programs are available in all states. Check with an Admissions Advisor.

The following tuition and fee information applies to all students:

1. Military veterans are not eligible for Kaplan University scholarships, tuition vouchers, or discounts.
2. Tuition and fees are subject to change after 30 days' advance notice. See the current University Catalog/Addendum for an explanation of the Refund Policy.
3. Tuition payments can be made at the following website: [www.kaplanuniversity.edu](http://www.kaplanuniversity.edu). Log on to KU Campus and select the "Make Payment" link.
4. A \$10.00 fee will be added for all returned checks.
5. Tuition is payable in full every term.
6. Failure to return library materials to Kaplan University or any of its partner libraries will result in a financial obligation to Kaplan University and may result in postponement of registration for a new term or graduation.
7. Instructional materials must be returned unused within 14 days from the date the student notifies the University of cancellation of enrollment. The student will be responsible for payment of any bill received for instructional materials not returned.
8. Upon enrollment, students must attest to high school graduation or equivalent. The University may require students to present actual proof of graduation or its equivalent as part of its verification process. If Kaplan University is required to obtain this proof of graduation on the student's behalf, there will be a \$10.00 fee charged to the student's account.
9. Advanced start and postbaccalaureate program enrollees: Students must furnish an official transcript indicating receipt of a comparable associate's degree or bachelor's degree (advanced start programs) or bachelor's degree (postbaccalaureate programs) from a college or university accredited by a regional or national accrediting agency recognized by the U.S. Department of Education by the end of the fifth week of classes. If this document is not submitted by the end of the fifth week of classes, the student will be blocked from future classes until such documentation is provided. If, for any reason, the transcript submitted is found to be false or untrue, the student will be subject to immediate dismissal from the University, all credits earned will be invalidated, and the University will take all other appropriate actions. Furthermore, all Title IV financial aid or any state or institutional funding must be refunded to the appropriate source, and the student will be responsible for payment of these funds to the original source or to Kaplan University.
10. Students enrolled in **EL 203** will pay a \$1,500.00 course fee. This fee will be refunded as follows: 100% if students withdraw from the course during add/drop week; 50% if students withdraw from the course after add/drop week, withdraw from Kaplan University before completing the course, fail the course, or do not submit a portfolio after completion of the course. Students who pass the course but do not submit a portfolio must contact their Assessment Specialist to request a refund. Students who submit a portfolio are not eligible for a refund.
11. A fee of \$50.00 is required for each Challenge Exam taken. In addition, a fee of \$25.00 per credit will be charged for the awarding of approved credit to the student's record.
12. Students who graduate from the University will receive one free copy of their official transcript. A fee of \$5.00 is charged for each additional copy.
13. Students outside the United States or U.S. Territories will be responsible for the cost and the shipment of instructional materials including returns and payment of customs duties or fees.
14. Students enrolled in the **health sciences associate's degree programs** are required to pay a one-time program fee. This fee may be paid using financial aid funds and can be incorporated into the student's monthly payment plan. This fee is refundable if the student withdraws or changes programs within the first two terms. Upon starting the third term of the program, the fee becomes nonrefundable. The fee per program is as follows:
  - Associate of Applied Science in Health Information Technology: \$300.00
  - Associate of Applied Science in Medical Assisting: \$900.00
  - Associate of Applied Science in Medical Office Management: \$300.00
  - Associate of Applied Science in Medical Transcription: \$300.00
15. **Associate of Science in Nursing** students may pay a clinical fee of \$300.00 per clinical course in the program. There are eight clinical courses in the program. Associate of Science in Nursing students are required to complete a criminal background check and submit the results by week 4 of the first term (the fee is \$112.00 and is the responsibility of the student if he or she passes the background check).
16. Students enrolled in the **Bachelor of Science Nursing** or a **School of Health Sciences** program that requires criminal background checks will be required to submit: (1) by week 4 of the first term (the fee is \$49.00 and is the responsibility of the student if he or she passes the background check); (2) prior to practicum (nursing) or during clinical orientation (health sciences) (the fee is \$33.00 and is the responsibility of the student).
17. Effective September 19, 2012: Students enrolled in the **School of Public Safety** are required to submit documentation of a criminal background check by week 4 of the first term (the fee is \$49.00 and is the responsibility of the student if he or she passes the background check).
18. **Cancellation of Enrollment Agreement:** Three-Day Cancellation—An applicant who provides written notice of cancellation within three days (excluding Saturday, Sunday, and federal and state holidays) of signing an enrollment agreement is entitled to a refund of all monies paid.

Effective: August 1, 2012



Program	Credit Hours	Expected Number of Terms for a Full-Time Student*	Total Tuition	Total Cost of Completion <sup>†</sup>
Adult–Gerontology Nurse Practitioner Certificate <sup>‡</sup>	55	6	\$17,737.50	\$19,364.50
Family Nurse Practitioner Certificate <sup>‡</sup>	65	7	\$20,962.50	\$22,689.50
Graduate Certificate in Accounting	16	4	\$5,920.00	\$6,165.00
Graduate Certificate in Addictions	30	3	\$9,675.00	\$10,020.00
Graduate Certificate in Entrepreneurship for Growth Ventures	4	1	\$1,000.00	\$1,095.00
Graduate Certificate in Entrepreneurship for New Ventures	4	1	\$1,000.00	\$1,095.00
Graduate Certificate in Human Resources	16	4	\$5,920.00	\$6,165.00
Graduate Certificate in Information Security	16	4	\$5,920.00	\$6,165.00
Graduate Certificate in Instructional Design for Organizations	21	2	\$6,772.50	\$7,017.50
Graduate Certificate in K-12 Educational Leadership	17	2	\$5,482.50	\$5,727.50
Graduate Certificate in Literacy and Language Teaching	17	2	\$5,482.50	\$5,727.50
Graduate Certificate in Mathematics Teaching	17	2	\$5,482.50	\$5,727.50
Graduate Certificate in Online College Teaching	20	2	\$6,450.00	\$6,695.00
Graduate Certificate in Project Management	16	4	\$5,920.00	\$6,165.00
Graduate Certificate in Teaching With Technology	17	2	\$5,482.50	\$5,727.50
Master of Arts in Teaching <sup>§</sup>	40-54	10–13	\$12,900.00 – \$17,415.00	\$13,445.00 – \$18,450.00
Master of Business Administration (no specialization)	60	15	\$22,200.00	\$23,119.50
Master of Business Administration (with specialization)	76	19	\$28,120.00	\$29,239.50
Master of Health Care Administration	52	7	\$19,240.00	\$20,067.00
Master of Public Administration	55	6	\$17,737.50	\$18,382.50
Master of Public Health	60	8	\$19,350.00	\$20,195.00
Master of Science in Accounting	52	13	\$19,240.00	\$19,935.00
Master of Science in Criminal Justice	55	7	\$17,737.50	\$18,482.50
Master of Science in Education	46-54	12-14	\$14,835.00 – \$17,415.00	\$15,580.00– \$18,160.00
Master of Science in Educational Psychology	52	6	\$16,770.00	\$17,415.00
Master of Science in Education in Instructional Technology	50-51 <sup>#</sup>	12-13	\$16,125.00 – \$16,447.50	\$16,770.00 – \$17,142.50
Master of Science in Environmental Policy	55	6	\$17,737.50	\$18,382.50
Master of Science in Finance	52	13	\$19,240.00	\$19,585.00
Master of Science in Health Education	52	7	\$16,770.00	\$17,515.00
Master of Science in Higher Education	50–70 <sup>#</sup>	13-18	\$16,125.00 – \$22,575.00	\$16,820.00 – \$23,500.00
Master of Science in Homeland Security and Emergency Management	55	6	\$17,737.50	\$18,382.50
Master of Science in Information Technology	52–56 <sup>#</sup>	13-14	\$17,316.00 – \$18,648.00	\$18,011.00 – \$19,393.00
Master of Science in Legal Studies	55	6	\$17,737.50	\$18,382.50
Master of Science in Management	56	14	\$20,720.00	\$21,529.50
Master of Science in Nursing	65–100 <sup>#</sup>	7-10	\$20,962.50 – \$32,250.00	\$21,789.50 – \$34,502.00
Master of Science in Psychology	60–65 <sup>#</sup>	6-7	\$19,350.00 – \$20,962.50	\$19,995.00 – \$21,707.50
Nurse Administrator Graduate Certificate	30	4	\$9,675.00	\$10,020.00
Nurse Educator Graduate Certificate	30	4	\$9,675.00	\$10,020.00
Nurse Informatics Graduate Certificate <sup>†</sup>	30	4	\$9,675.00	\$10,020.00
Postgraduate Certificate in Applied Behavioral Analysis	25	3	\$8,062.50	\$8,407.500

\*Full-time status in a graduate program is defined as 8 credit hours per term and in a nonstandard graduate program (MBA/MSA/MSF/MSIT/MSM/MAT/MSE/MSEIT/MSHE) as 4 credit hours per term. MBA, MSA, MSIT, MSF, MSM and all School of Graduate Education programs (with the exception of the Master of Science in Educational Psychology and graduate education certificates) terms are 6 weeks; all other terms are 10 weeks.

<sup>†</sup>Calculation based on the expected number of terms to complete as a full-time student. The final cost varies based on the program of study, the rate at which the student completes the program of study, availability of eligible prior learning credits, prerequisites required, and the fees set forth in this document.

<sup>‡</sup>Not eligible for Title IV federal financial aid.

<sup>§</sup>The Iowa certification track is 54 quarter credit hours; the noncertification track is 40 quarter credit hours.

<sup>#</sup>The number of credits and terms varies depending on choice of thesis/non-thesis track and/or specialization.

## GRADUATE ONLINE AND LEARNING CENTER TUITION AND FEES—MILITARY VETERANS

Tuition for the MBA, MSA, MSM, MSF, and business and IT certificate programs is \$441.00 per quarter credit hour (with the exception of GB 514/GB 516 and GB 515/GB517, which are \$441.00 and \$59.00 per quarter credit hour, respectively); tuition for the graduate education, MSCJ, MSHSEM, MPH, MSHE, MEd Psych, and graduate and postgraduate arts and sciences certificate programs is \$385.00 per quarter credit hour; tuition for the MSLS, MSN, MPA, MSEP, MSP, and nursing certificate programs is \$368.00 per quarter credit hour; tuition for the MSIT program is \$402.00 per quarter credit hour; and tuition for the MHCA program is \$420.00 per quarter credit hour. Military veterans will receive the following tuition reductions per quarter credit hour: MBA, MSA, MSM, MSF, and business and IT certificate programs—\$71.00; graduate education, MSCJ, MSHSEM, MPH, MSHE, MEd Psych, and graduate and postgraduate arts and sciences certificate programs—\$62.50; MSLS, MSN, MSEP, MSP, and nursing certificate programs—\$45.50; MSIT program—\$69.00; and MHCA program—\$50.00. Kaplan University is also participating in the Yellow Ribbon program, which may provide additional VA funding up to the reduced tuition amounts provided by the University. Kaplan University is also participating in the Yellow Ribbon program, which may provide additional VA funding up to the reduced tuition amounts provided by the University. Any questions, comments, or concerns regarding the current tuition rate and/or changes to tuition rates are to be directed to Financial Aid. A change in program may not constitute a change in tuition. Not all programs are available in all states. Check with an Admissions Advisor.

The following tuition and fee information applies to all students:

- Active-duty military personnel and military veterans are not eligible for Kaplan University scholarships, tuition vouchers, or additional discounts.
- All students are required to pay a \$100.00 technology fee per term. For the MBA, MSA, MSM, MSIT, MSF, MAT, MSE, MSEIT, MS in Higher Education, and business and IT certificate programs, this fee is prorated to \$50.00 per six-week term.
- Tuition and fees are subject to change after 30 days' advance notice. See the current University Catalog/Addendum for an explanation of the Refund Policy.
- Tuition payments can be made at the following website: [kaplanuniversity.edu](http://kaplanuniversity.edu). Log on to KU Campus and select the "Make Payment" link.
- A \$10.00 fee will be added for all returned checks.
- Tuition is payable in full every term.
- Failure to return library materials to Kaplan University or any of its partner libraries will result in a financial obligation to Kaplan University and may result in postponement of registration for a new term or graduation.
- For returning students a nonrefundable deposit of \$25.00 is required at the time of enrollment. Once the student begins classes, the deposit will be credited to the first term's tuition.
- A fee of \$50.00 is required for each Challenge Exam taken. In addition, a fee of \$25.00 per credit will be charged for the awarding of approved credit to the student's record.
- Students who graduate from the University will receive one free copy of their official transcript. A fee of \$5.00 is charged for each additional copy.
- Master of Business Administration** students will pay one-time fees of \$84.50 as part of GB 500 (\$64.50 for Insights Discovery Profile and \$20.00 for Marketplace Business Simulation) and \$40.00 as part of GB 601 (Marketplace Business Simulation); **Master of Science in Management** students will pay a one-time fee of \$64.50 prior to the start of GM 500 (Insights Discovery Profile). **Nurse practitioner students (specializations and certificates)** will pay a clinical fee of \$200.00 per clinical course in the program and a \$25.00 course fee per course per term while enrolled in nurse practitioner specialization or certificate courses. These fees may be paid using financial aid funds and can be incorporated into the student's monthly payment plan.
- Effective September 19, 2012: Students enrolled in the **School of Public Safety** are required to submit documentation of a criminal background check by week 4 of the first term (the fee is \$49.00 and is the responsibility of the student if he or she passes the background check).
- Students enrolled in the **Master of Science in Higher Education/Student Affairs** must complete a criminal background through Kaplan University's designated provider after completing the first four terms and prior to enrolling in their first specialization courses. The fee is \$54.00 and is the responsibility of the student. Prior to enrollment, **Master of Arts in Teaching – Iowa Certification Track** candidates must complete a criminal background through Kaplan University's designated provider. The fee is \$54.00, is the responsibility of the student, and is required to be paid directly to the provider. Prior to enrollment, Master of Art in Teaching – Iowa Certification Track candidates are required to obtain a transcript analysis showing that the minimum content hours in the teaching endorsement area have been met. Kaplan University's Iowa Supervising Director will assist the candidates in choosing an approved evaluator. Candidates will pay the transcript analysis fee directly to the evaluator, or pay through Kaplan University, depending on the chosen evaluator. The cost for each transcript analysis is \$60.00. Master of Arts in Teaching – Iowa Certification Track students who are approved for a year-long internship will be required to complete and pay for an Iowa Board of Educational Examiners (BoEE) background screening (\$70.00), as well as pay an internship licensing fee application of \$125.00. Master of Arts in Teaching – Iowa Certification Track graduates who are recommended for full licensure will be required to pay the Iowa BoEE a licensing fee application of approximately \$85.00.
- Students enrolled in the **Master of Science Nursing** program are required to submit criminal background checks. Students will be required to submit: (1) by week 4 of the first term (the fee is \$49.00 and is the responsibility of the student if he or she passes the background check); (2) prior to practicum (the fee is \$33.00 and is the responsibility of the student).
- Students enrolled in **School of Nursing certificate programs** are required to submit criminal background checks. Students will be required to submit: (1) by week 4 of the first term (the fee is \$49.00 and is the responsibility of the student if he or she passes the background check); (2) prior to practicum or clinical courses (the fee is \$33.00 and is the responsibility of the student) if the original check expires prior to or during the practicum or clinical courses.
- Prior to enrollment, students enrolled in a graduate program, unless otherwise noted, must submit an unofficial transcript indicating receipt of a bachelor's degree from a college or university accredited by a regional or national accrediting agency recognized by the U.S. Department of Education. By the end of the fifth week of classes, students must provide the University with an official copy of the transcript. If an official transcript is not submitted by the end of the fifth week of classes, the student will be blocked from future classes, and the student's academic credentials will be withheld until such documentation is provided. If, for any reason, the student does not furnish a transcript or the transcript submitted is found to be false or untrue, the student will be subject to immediate dismissal from the University, all credits earned will be invalidated, and the University will take all other appropriate actions. Furthermore, all Title IV financial aid or any state or institutional funding must be refunded to the appropriate source, and the student will be responsible for payment of these funds to the original source or to Kaplan University.
- Students who take courses offered by other programs within the University may be charged a different tuition rate than that for their program of study.
- Cancellation of Enrollment Agreement:** Three-Day Cancellation—An applicant who provides written notice of cancellation within three days (excluding Saturday, Sunday, and federal and state holidays) of signing an enrollment agreement is entitled to a refund of all monies paid.

Effective August 1, 2012



Program	Credit Hours	Expected Number of Terms for a Full-Time Student*	Total Tuition	Total Cost of Completion <sup>†</sup>
Adult–Gerontology Nurse Practitioner Certificate <sup>‡</sup>	55	6	\$17,737.50	\$19,364.50
Family Nurse Practitioner Certificate <sup>‡</sup>	65	7	\$20,962.50	\$22,689.50
Graduate Certificate in Accounting	16	4	\$5,920.00	\$6,165.00
Graduate Certificate in Addictions	30	3	\$9,675.00	\$10,020.00
Graduate Certificate in Entrepreneurship for Growth Ventures	4	1	\$1,000.00	\$1,095.00
Graduate Certificate in Entrepreneurship for New Ventures	4	1	\$1,000.00	\$1,095.00
Graduate Certificate in Human Resources	16	4	\$5,920.00	\$6,165.00
Graduate Certificate in Information Security	16	4	\$5,920.00	\$6,165.00
Graduate Certificate in Instructional Design for Organizations	21	2	\$6,772.50	\$7,017.50
Graduate Certificate in K-12 Educational Leadership	17	2	\$5,482.50	\$5,727.50
Graduate Certificate in Literacy and Language Teaching	17	2	\$5,482.50	\$5,727.50
Graduate Certificate in Mathematics Teaching	17	2	\$5,482.50	\$5,727.50
Graduate Certificate in Online College Teaching	20	2	\$6,450.00	\$6,695.00
Graduate Certificate in Project Management	16	4	\$5,920.00	\$6,165.00
Graduate Certificate in Teaching With Technology	17	2	\$5,482.50	\$5,727.50
Master of Arts in Teaching <sup>§</sup>	40-54	10–13	\$12,900.00 – \$17,415.00	\$13,445.00 – \$18,450.00
Master of Business Administration (no specialization)	60	15	\$22,200.00	\$23,119.50
Master of Business Administration (with specialization)	76	19	\$28,120.00	\$29,239.50
Master of Health Care Administration	52	7	\$19,240.00	\$20,067.00
Master of Public Administration	55	6	\$17,737.50	\$18,382.50
Master of Public Health	60	8	\$19,350.00	\$20,195.00
Master of Science in Accounting	52	13	\$19,240.00	\$19,935.00
Master of Science in Criminal Justice	55	7	\$17,737.50	\$18,482.50
Master of Science in Education	46-54	12-14	\$14,835.00 – \$17,415.00	\$15,580.00– \$18,160.00
Master of Science in Educational Psychology	52	6	\$16,770.00	\$17,415.00
Master of Science in Education in Instructional Technology	50-51 <sup>#</sup>	12-13	\$16,125.00 – \$16,447.50	\$16,770.00 – \$17,142.50
Master of Science in Environmental Policy	55	6	\$17,737.50	\$18,382.50
Master of Science in Finance	52	13	\$19,240.00	\$19,585.00
Master of Science in Health Education	52	7	\$16,770.00	\$17,515.00
Master of Science in Higher Education	50–70 <sup>#</sup>	13-18	\$16,125.00 – \$22,575.00	\$16,820.00 – \$23,500.00
Master of Science in Homeland Security and Emergency Management	55	6	\$17,737.50	\$18,382.50
Master of Science in Information Technology	52–56 <sup>#</sup>	13-14	\$17,316.00 – \$18,648.00	\$18,011.00 – \$19,393.00
Master of Science in Legal Studies	55	6	\$17,737.50	\$18,382.50
Master of Science in Management	56	14	\$20,720.00	\$21,529.50
Master of Science in Nursing	65–100 <sup>#</sup>	7-10	\$20,962.50 – \$32,250.00	\$21,789.50 – \$34,502.00
Master of Science in Psychology	60–65 <sup>#</sup>	6-7	\$19,350.00 – \$20,962.50	\$19,995.00 – \$21,707.50
Nurse Administrator Graduate Certificate	30	4	\$9,675.00	\$10,020.00
Nurse Educator Graduate Certificate	30	4	\$9,675.00	\$10,020.00
Nurse Informatics Graduate Certificate <sup>†</sup>	30	4	\$9,675.00	\$10,020.00
Postgraduate Certificate in Applied Behavioral Analysis	25	3	\$8,062.50	\$8,407.500

\*Full-time status in a graduate program is defined as 8 credit hours per term and in a nonstandard graduate program (MBA/MSA/MSF/MSIT/MSM/MAT/MSE/MSEIT/MSHE) as 4 credit hours per term. MBA, MSA, MSIT, MSF, MSM and all School of Graduate Education programs (with the exception of the Master of Science in Educational Psychology and graduate education certificates) terms are 6 weeks; all other terms are 10 weeks.

<sup>†</sup>Calculation based on the expected number of terms to complete as a full-time student. The final cost varies based on the program of study, the rate at which the student completes the program of study, availability of eligible prior learning credits, prerequisites required, and the fees set forth in this document.

<sup>‡</sup>Not eligible for Title IV federal financial aid.

<sup>§</sup>The Iowa certification track is 54 quarter credit hours; the noncertification track is 40 quarter credit hours.

<sup>#</sup>The number of credits and terms varies depending on choice of thesis/non-thesis track and/or specialization.