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Graduate Textbook Voucher Additional Expense Form

Kaplan University has partnered with MBS Direct to provide our students with vouchers that can be used to purchase textbooks. Students can use these vouchers to purchase books from the bookstore and have the charges applied to his/her Kaplan University student account. Charges incurred through the voucher program are the responsibility of the student, and will increase the amount owed to the school.

Vouchers are processed by the Financial Aid department within 3 business days of receipt of the form or the date of enrollment, whichever is later. You will receive an email that contains your MBS Direct login information and textbook voucher ID when the voucher is active.

To complete this form, input all required information and electronically initial and sign where required. When the form is complete, click **Finish** to submit it to the University. Please fill out the form completely and accurately to avoid potential delays in processing.

If you are unable to electronically initial and sign the form, or have any questions, please contact your Education Advisor toll free at 866.522.7747 for assistance.

Personal Information

NAME: _____ PRIOR/MAIDEN NAME (IF APPLICABLE): _____

STUDENT ID NUMBER: _____

Authorization

I authorize Kaplan University to credit my account with Title IV funds for not only tuition and fees, but also for other charges that I incur for educationally related activities. Examples of potential additional charges are specialized software and/or any additional textbooks. I understand that I have the right to cancel or modify the provisions of this authorization.

By checking this box and typing my name, I have read and agree to the textbook voucher terms and conditions.

Name of Applicant X _____ Date X _____