Bachelor of Science in Human Services in Youth/Family Services and Administration

College of Social and Behavioral Sciences

Make Helping Others Your Career

Your passion for helping others can become a rewarding career with a degree in human services in youth/family services and administration.

Making a difference in the lives of children and families who are unable to help themselves can be a fulfilling career—one that can impact your community and society in a positive way. Our online Bachelor of Science in Human Services in Youth/Family Services and Administration program can help you develop the skills and knowledge to assess client needs, identify community resources, problem solve, and advocate for your clients.

Our online program offers the freedom and flexibility to learn virtually anytime day or night—study on a schedule that fits your specific needs.

Empower People and Drive Change.

If you’re passionate about a career in human services, Kaplan University offers an undergraduate program that is designed to help turn your passion into a career. Now is the time to begin preparing for the opportunities and challenges that lie ahead.

Our professors are industry professionals, offering a wealth of industry knowledge and real-world expertise. Courses are designed to help you develop the practical skills and relevant knowledge you can immediately apply to your chosen career.

WHAT’S INSIDE:

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To enroll, call your Admissions Advisor today.
For more information, visit www.kaplanuniversity.edu.
One Degree Can Prepare You for a Wide Range of Career Options.

Earning a Bachelor of Science in Human Services in Youth/ Family Services and Administration at Kaplan University can help prepare you for diverse career opportunities in a variety of public and private sector fields such as:

- Adoption services manager
- Case manager
- Community outreach worker
- Community services manager
- Child protective specialist
- Children’s service supervisor
- Child welfare services manager or coordinator
- Director of social services
- Family support specialist or worker
- Mental health and substance abuse social services coordinator
- Program director/manager/coordinator
- Social services director/manager
- Vocational rehabilitation administrator
- Nursing and residential care facilities
- Community and vocational rehabilitation services
- Public and private health care facilities
- Schools (youth counselor)
- Health care administration
- Family Support Specialist—Provide social services and assistance to improve the social and psychological functioning of children and their families.
- Case Manager—Help patients make informed decisions by acting as their advocate. Draft service plans, review case progress, and determine case closure.
- Community Organizer—Organize and lead group activities, perform crisis intervention, and administer food banks.
- Residential/Halfway House Counselor—Assist adults who need supervision with daily living skills, review clients’ records, and help clients become involved in community recreation programs.

Note: this program does not lead to certification or licensure as a social worker or counselor.

Human Services Needs Caring Professionals Like You.

The Bureau of Labor Statistics (BLS) projects community and social service occupations will grow faster than the average for all other occupations from 2014 to 2024. Social and community service managers work for a variety of social and human service organizations within various industries. According to the BLS, industries that employed the most social and community service managers in 2014 included individual and family services and state and local government. Specific skills and educational requirements may be a factor when considering an individual for placement, promotion, or advancement within the human services field.

The program is also designed to help graduates meet the challenges of working for large or small agencies to ensure that programs are executed and/or managed effectively. Graduates can use their degree to advance within human services departments, seek careers in state and local youth and family services facilities, or pursue careers within the private sector. In addition, a bachelor’s degree from Kaplan University could help you pursue work in these environments:

- Federal, state, and local government agencies and organizations that work with children and families
- Nonprofits that work with youth or family services
Kaplan University’s human services in youth/family services and administration program is designed to offer a strong foundation of professional skills and relevant knowledge enabling students to specialize in their area of interest. A variety of courses from multiple disciplines, including human services, criminal justice, and social services administration, provide students with a well-rounded perspective to better assess and address the needs of clients.

In addition, this degree program features a pool of open electives that allows students to take courses inside and potentially even outside of the human services area in subjects such as resource allocation and management, public health administration, and vocational rehabilitation. A capstone project at the end of the program gives students the opportunity to apply their new knowledge and skills to real-world human service scenarios. Students also have the option of completing an internship.

The program is a member of the Council for Standards in Human Service Education (CSHSE) and adheres to the curriculum standards set forth by the CSHSE; however, it is not accredited by this agency. The coursework in this program fulfills the educational requirements to sit for the Human Services—Board Certified Practitioner (HS-BCP™) exam offered by the Center for Credentialing & Education. Please note that you must meet post-degree experience requirements in order to earn the HS-BCP credential.

**Curriculum Focuses on Diverse Knowledge and Abilities.**

- An overview of the social services system, its agencies, and the issues and challenges facing the system
- In-depth knowledge of social structures, including community evaluation of human behavior
- Knowledge of community resources, research, and planning
- Knowledge of human services leadership practices, including the role of organizational culture, behavioral theory, planning, and community relations
- An understanding of how technology is used in human services, and in the operations of social service agencies
- Knowledge of social structures and the ability to recognize when change is required
- The ability to interact well with diverse cultures/groups in order to facilitate positive change and resolve conflict/issues
- Analytical skills such as the ability to use scientific methods of inquiry to arrive at reasoned decision

**Instructors are Professionals in the Human Services Field.**

Kaplan University’s faculty members have years of experience in the field of human services. Many are working professionals who truly understand your career requirements and the challenges you face, and offer real-world perspectives you can respect and utilize.

**Accelerated Master’s Degree Option**

Interested in continuing on to pursue a graduate degree? Our flexible degree pathways allow you to work toward any of the following Kaplan University master’s degrees while you earn your bachelor’s degree:

- Master of Public Administration
- Master of Science in Legal Studies
- Master of Science in Human Services
- Master of Science in Psychology

Complete both your bachelor’s degree and master’s degree in less time and at a lower cost than completing both programs separately. Speak to an Education Advisor for more details upon enrollment in this bachelor’s degree program.

**Kaplan University Tuition Cap**

This program is offered at Kaplan University Tuition Cap pricing, which limits the cost of completion for eligible enrollees. For complete details, including eligibility, associated fees, and how prior-learning credits could further lower the cost of attendance, visit www.kaplanuniversity.edu/paying-school/tuition-reduction.aspx.

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**Program Detail**

**Bachelor of Science in Human Services in Youth/Family Services and Administration**

> Credit Hours: 180

Program may not be available in all states. Contact an Admissions Advisor for details.

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**Here Is What Our Program Chair Had to Say**

**Julie Riley, LCSW, MEd, HSBCP, Human Services Program Chair**

“"Our program is designed to prepare students for positions in leadership and management in not-for-profit organizations. Students who strive to be leaders in the field of child and family services will appreciate the coursework and the opportunities this degree will afford them."

This testimonial was solicited by Kaplan University. Views and opinions stated herein are the individual's and not necessarily those of Kaplan University.
Kaplan University—A Different School of Thought

We Stand Behind Our Academic Quality.
Try Our Classes for an Introductory Period.

Kaplan University wants you to make an informed decision about your education. As a new student, the Kaplan CommitmentSM gives you a chance to experience real classes before deciding if you will stay and pursue your studies. If you withdraw during the introductory period, you will have no financial obligation beyond the application fee.5

Why Kaplan University?
Our programs are designed to offer you the freedom to grow and pursue your career goals. We offer:
• Online classes allow you to study virtually anytime, anywhere you have an Internet connection.
• Personal advisors available to help you select courses that align with your career goals.
• Reduced tuition rates for servicemembers, including Guard and Reserve, and veterans.
• A portfolio development course designed to help you translate your work and life experiences into college credit.6
• Scholarships for eligible Kaplan University students.

Other Programs
In addition to this program, Kaplan University also offers:
• Master of Science in Human Services
• Master of Science in Psychology
• Master of Public Administration
• Master of Public Health

A Note From Dean Sander
“'The College of Social and Behavioral Sciences degree programs are created to meet the unique needs of students. Whether students are interested in the flexibility of creating their own degree plan, applying previously earned college credit to earn their degree faster, or starting a degree from the beginning, the College of Social and Behavioral Sciences focuses on the needs of adult students in pursuing their educational, career, and personal goals.”

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