



# Master of Public Administration (MPA)

College of Social and Behavioral Sciences

## Make the Decisions That Make a Difference.

You are driven to lead and create positive change. And, you could pursue a career doing both with a master's degree in public administration from Kaplan University. Our Master of Public Administration program is designed to prepare graduates for administrator positions in numerous fields including medical care and public health, security and protection, disaster and emergency management, and program management.<sup>1</sup>

Kaplan University's curriculum teaches students management and decision-making skills to help them become successful leaders. Our technology, course delivery methods, and a faculty of supportive industry professionals help create a user-friendly learning environment.

## Empower People and Drive Change.

The College of Social and Behavioral Sciences offers a wide breadth of graduate and undergraduate academic programs designed to develop professionals, leaders, and change agents in fields that make a difference in response to human and societal causes, issues, and needs. Programs are designed for people with a passion for driving change or making a difference in the lives of children, individuals with special needs, and communities. The atmosphere is always positive, reinforcing, and highly accessible.

### WHAT'S INSIDE:

- [› Career Outcomes](#)
- [› Curriculum Highlights](#)
- [› Kaplan University Overview](#)

Enroll today. Contact an Admissions Advisor at **866.318.2694 (Toll Free)** or visit [www.kaplanuniversity.edu](http://www.kaplanuniversity.edu).



# The Public Sector Needs Strong, Educated Leadership.

Qualified and educated administrators are expected to remain in demand across the public sector. According to the Bureau of Labor Statistics, employment of social and community service managers is projected to grow much faster than the national average between 2016 and 2026.<sup>2</sup> For many positions, employers may be looking for individuals with advanced degrees.<sup>2</sup>

## Learn Exactly What You Need to Know.

Taking the right courses in the right degree program could contribute to your “job marketability” and career success.<sup>1</sup> At Kaplan University’s College of Social and Behavioral Sciences, you’ll find the kind of commitment and support you can count on.

- › Work one-on-one with an Education Advisor to build a personalized degree plan that best suits your ultimate career goal.
- › Connect with an enthusiastic community of students from every corner of the country, and learn from faculty members who actively participate in their fields.
- › Participate in interactive webinars, informative speaker series, and student clubs where you’ll interact with industry leaders and network with individuals who share your passion for driving change.

## Access More Advanced Opportunities.

For management positions in public administration, employers are increasingly seeking candidates with a master’s degree.<sup>2</sup> A Master of Public Administration from Kaplan University could prepare you to work for government agencies at all levels, as well as nonprofit and for-profit nongovernment organizations (NGOs) and corporations that work closely with the government.

This program is designed to help prepare graduates to pursue the following careers<sup>1</sup>:

- › Director/President of a Nonprofit Organization
- › Medical/Health Service Manager
- › Policy Analyst
- › City Manager
- › County Administrator
- › Assistant Director of Human Services
- › Director of Public Works
- › Government Relations Officer
- › Emergency Management Consultant

## Day-to-Day Activities Graduates May Perform:

- › Oversee daily operations of a city and ensure that the governing body’s goals and policies are implemented effectively and efficiently
- › Facilitate and collaborate with senior-level managers to determine the most effective and efficient approach to delivering services and resolving issues
- › Identify policy issues through analysis and provide recommendations
- › Conduct and manage fiscal operations (i.e., accounting, planning budgets, authorizing expenditures)
- › Review and analyze organization activities and data to aid in planning and risk management, and to improve service
- › Identify and document potential performance improvement initiatives and new business processes
- › Develop and execute fundraising activities including grant writing

# An Education Designed Around Your Talent.

Kaplan University's Master of Public Administration program teaches students the in-depth management and public policy knowledge relevant to today's public sector. Students will study how to evaluate, implement, and manage policy while developing the skills to help them make decisions in the public interest. The core Master of Public Administration curriculum covers topics including public administration, ethics and leadership, budgeting and public funds, strategic planning, and applied research.

## Kaplan University's curriculum emphasizes the following:

- › **Public Value:** Apply knowledge of practice in public administration to make effective decisions that create public value in diverse and dynamic situations
- › **Ethical Decision Making:** Evaluate the social and ethical implications of decisions made in the public interest
- › **Innovation:** Innovate to address issues and opportunities in the public sector
- › **Knowledge Base:** Evaluate theoretical foundations, current knowledge, and trends in public administration and public service
- › **Finance:** Apply financial knowledge to make sound and ethical decisions in the public interest
- › **Diversity:** Assess cultural, individual, and role differences of constituents and stakeholders
- › **Leadership:** Apply principles of leadership to shape change and improve the governance and management of public policy

## Program Detail

### Master of Public Administration

Credit Hours: 55



## Here Is What One Instructor Had to Say

Karla Drenner, PhD

› Faculty, Georgia State Representative  
College of Social and Behavioral Sciences

“Many of my students have a lot of demands on their time, but they remain committed to their education, despite the obstacles they face. Education is truly a game-changer. Just like my constituents, many of my students really need me, and I try to be available, helpful, and understanding. They are an extension of my public service.”

Views and opinions stated herein are the individual's and not necessarily those of Kaplan University. This testimonial was solicited by Kaplan University.

# Kaplan University—A Different School of Thought®

## A Commitment of Support for Military Students

We provide specialized support and benefits, including:

- › Military-friendly leave of absence and drop policies
- › Participation in the Yellow Ribbon Program
- › Reduced tuition rates for graduate programs and a 10% tuition reduction for spouses of servicemembers, including members of the Guard or Reserve (see our website for complete program costs)
- › Specially trained advisors who understand military culture, procedures, and educational benefits

## Why Kaplan University?

Our programs are designed to offer you the freedom to grow and pursue your goals. We offer:

- › Online classes that allow you to study virtually anytime, anywhere you have an Internet connection.
- › Personal advisors to help you select the courses to meet your goals.

## Other Programs

In addition to this program, Kaplan University also offers:

- › Master of Science in Psychology
- › Graduate Certificate in Industrial/Organizational Psychology
- › Bachelor of Science in Human Services in Youth/Family Services and Administration

### Note From the Dean

“The College of Social and Behavioral Sciences degree programs are created to meet the unique needs of all students. Whether students are interested in the flexibility of creating their own degree plan, applying previously earned college credit to earn their degree faster, or starting a degree from the beginning, the College of Social and Behavioral Sciences focuses on the needs of adult students in meeting their educational, career, and personal goals.”

*Sara Sander*

Sara Sander  
Dean, College of Social  
and Behavioral Sciences



### IMPORTANT INFORMATION—PLEASE READ

For comprehensive consumer and gainful employment information, visit [www.kaplanuniversity.edu/student-consumer-information.aspx](http://www.kaplanuniversity.edu/student-consumer-information.aspx).

<sup>1</sup> Kaplan University's programs are designed to prepare graduates to pursue the stated positions, which have varying responsibilities. However, Kaplan University cannot guarantee employment or career advancement. Additional training or certification may be required. In addition, job titles and responsibilities may vary from organization to organization. Prior experience may be necessary for leadership positions.

<sup>2</sup> Source: U.S. Department of Labor, Bureau of Labor Statistics, Occupational Outlook Handbook, Social and Community Service Managers, [www.bls.gov/ooh/management/social-and-community-service-managers.htm](http://www.bls.gov/ooh/management/social-and-community-service-managers.htm). National long-term projections may not reflect local and/or short-term economic or job conditions, and do not guarantee actual job growth.

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