



Student Board Advisory Meeting Minutes

Date: Tuesday March 15th, 2016

Kaplan Attendees: Jackie Sanchez

Student Attendees: Brittany Blair-AAS in Nursing, Margaret “Meg” Pugh-BS Health and Wellness, Josh Holcombe-BS Information Technology, Patricia ONeal-MA Teaching, Linda Diep-MS Information Technology, Danielle Beaulieu-AAS Medical Assisting, Shanetha Culbertson-Student Life Intern

Time: 7pm CST

Guest Speakers: David Starnes - Vice Provost

Guest Speakers – Update on new Learning Management System **David Starnes**

- David explained that there will be a new classroom platform, Brightspace, coming to Kaplan. He stated that the system has mobile capabilities, notifications, collaboration tools, and tools to help students stay on track. He noted that students will be able to do everything from their mobile devices that they can do on their laptops.
 - Sampling of that feedback:
 - Brittany and Josh stated that they are excited and looking forward to using the new system.
 - Meg asked if technology fees will increase due to the new classroom and asked about improved capabilities for students with disabilities. David replied that there are no foreseen technology fee increases at this time related to the platform, and he confirmed that Kaplan’s Center for Disability Services has been communicating with the development team to ensure that students will have all of the tools they need to be successful.

Feedback from February’s Meeting **Meg Pugh**

- Meg reminded the Board that Lisa Wallace and Kathy Ingram from Curriculum Development presented at last month’s meeting, discussed the development of rubrics, and classroom materials. She asked if there were any questions or feedback from this meeting.
 - Linda shared that she is having an issue whereby the book edition for her class is incorrect, and she tried to rectify the issue with her professor, but it had not been resolved. Jackie asked Linda to send her information about the issue after the meeting so the feedback can be shared with the February meeting guests.

April Meeting Ideas **Jackie Sanchez**

- Jackie asked the Board for input regarding the topics and guest speakers for April’s meeting. She reminded the Board that in 2015 they identified the following areas of interest: promoting the SAB, career services, financial aid, technical issues, and promoting student organizations.
 - Opinions varied, but the final consensus was to have a representative from Career Services present at the April meeting.

- Josh suggested that the presenter speak about how they help students find internship opportunities.
- Meg suggested that the presenter include ways students can explore different job opportunities aligned with their major and how to narrow down job possibilities from a broad major.

Kaplan Radio Project

Meg Pugh

- Meg explained that Kaplan Radio has agreed to let the Board broadcast a 26-28 minute segment that will be broken into three parts. She stated that they can use a transcript or pre-recorded interviews. She shared that she recorded a short advertisement for the SAB that will be played on Kaplan Radio. She ask that anyone interested in working on this project with her email her at margaretpugh@student.kaplan.edu.
 - *Technical difficulties prohibited the playing of Meg's recording and Jackie will send it to the Board along with the minutes.*

Department Chair Meet and Greet Project

Jackie Sanchez

- Jackie reminded the Board that in February's meeting they discussed the idea of having a meet and greet with the department chairs. She explained that the session would be hosted by a Board member and all students from that discipline would be invited to attend. She asked for feedback regarding what the chair should present and how should the session be broadcasted.
 - Josh shared that he might be interested in hosting, but would like to poll his classmates to see if they would be interested in attending, and what issues they would like to discuss. Jackie stated that she will work with Josh and his professor to come up with a survey that can be distributed to his classmates.
 - Patricia also stated that she may be interested in hosting a session, time permitting.

Open Forum

- Meg suggested providing Board members with a packet of expectation and opportunities when they join the Board. Jackie replied that she is open to editing the current welcome email, and asked Meg to email her suggestions at agc@kaplan.edu.